



Assessment & Research


How to Print SBA/WCAS Test Tickets and Accommodations and Supports by Roster

Step 1:

Go to the WCAP Portal: <https://wa.portal.cambiumast.com/> or select WCAP in the Managed Bookmarks bar.

Step 2:

Select **Summative Smarter Balanced ELA and Math Assessments**



ASSESSMENT

Interim Smarter Balanced ELA and Math Assessments


Interim tests allow teachers to provide students the opportunity to interact with test item types prior to summative testing.

Step 3:

Under **All Systems Used in Interim Testing**, select, **Test Information Distribution Engine (Tide)**

All Systems Used in Interim Testing

Preparing for Testing



SYSTEM

Test Information Distribution Engine (TIDE)

Manage users, student info, materials, rosters, and data

assword?

login

This School

uring the previous


Step 4:

Log in. If you have not yet logged in this year, you will need to select, Request a new one for this school year

school year has expired.
[Request a new one for this school year.](#)


Step 5:

Once you are logged in, under **Administering Tests**, select **Print Test Tickets – Print from Roster List**



Preparing for Testing


- Users
- Students
- Test Settings and Tools
- Test Windows
- Rosters



Administering Tests

- Appeals
- Monitoring Test Progress
- Print Test Tickets
 - Print from Student List
 - Print from Roster List

Student ID/User Email



After Testing

- Data Cleanup



Assessment & Research

How to Print SBA/WCAS Test Tickets and Accommodations and Supports by Roster

Step 6:

Select, **District**, **School**, and **Roster Type** (Default: User Defined). Then click, Search.

*District: Everett School District - 3 ▾

*School: Everett Virtual Academy ▾
-- Select --
Cascade High School - 31002_3407
Cedar Wood Elementary - 31002_4382

*Roster Type: User Defined ▾

Teacher Name: -- Select -- ▾

Search

Step 7:

Click, **View Results**

View Results Export to Secure File Center ▾ Modify Search

Step 8:

Your assigned rosters (TA or School Level) will be listed on this page. Click the box next to the classroom roster you wish to print. From the printer menu, you can choose Roster or Test Tickets (Student Setting & Tools is also available – see step 10)

****Warning** – If you select multiple classes when printing rosters, it will NOT print out by class and print ALL students in alphabetical order.

+ Search for Rosters to Edit

Print ▾ Download ▾ Delete

Roster (Current Students)
Roster (All Students)
Test Tickets

Step 9:

Choose a Test Ticket Layout option that works best for your students and then Print. A PDF will download.

Print Cancel

Print Options

Roster (Current Students)

Choose a Test Tickets Layout:

☒ 5 x 2 ☐ 3 x 2 ☐ 2 x 2 ☐ 1 x 1

1 2

Step 10:

If you click on Student Setting and Tools, you will see a complete list of all your students, their SSID, enrolled grade, and any designated tools and supports.

Student Name	Student ID	Enrolled Grade	School	District	Test Settings and Tools
					ELA-CAT Text-To-Speech (Test Content):Items Text-To-Speech (Student Responses):On ELA-PT